

RC-DSAI Matching Fund Policy

Purpose:

The purpose of this matching fund policy is to encourage members of RC-DSAI to seek external funding and affiliates the external fund to RC-DSAI on top of the members' academic department, according to the policy of RIO.

Eligibility:

All members of RC-DSAI are eligible to participate in the matching fund program. External fund received by members must be given by a qualified organization at amount not less than HK\$1.5 million, and the matching fund application must be approved by directors of RC-DSAI.

Matching Fund Guidelines:

- Eligible members may submit a request for a matching request to RC-DSAI for any newly acquired external fund given by a qualified organization.
- Matching fund will be provided on a first come first serve basis, subject to availability of the centre's resources.
- The amount of matching fund provided by RC-DSAI will be set at range from 5 to 10% of the external fund, measured by net fund received by PolyU. The ceiling of the matching fund is HK\$500K.
- Members must provide proof of their entitlement of the external fund in order to receive the matching fund. The proof can be a project with details and confirmation by RIO of the success receiving of the external fund.
- The member who receives the matching fund is required to follow the project guidelines given by RIO to receive, use and track the usage of the matching fund.
- The approved matching fund will be given to the qualified member in two installments, the member is required to provide a project report to director of RC-DSAI prior to the second installment, or RC-DSAI will not continue to release the rest of the fund.

**RC-DSAI\_Matching\_Fund\_Policy\_202303P001**

**Administration:**

The matching fund program will be administered by RC-DSAI. All requests for matching fund must be submitted to the RC-DSAI administration. RC-DSAI reserves the right to modify or terminate the matching fund program at any time.

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Director of RC-DSAI

